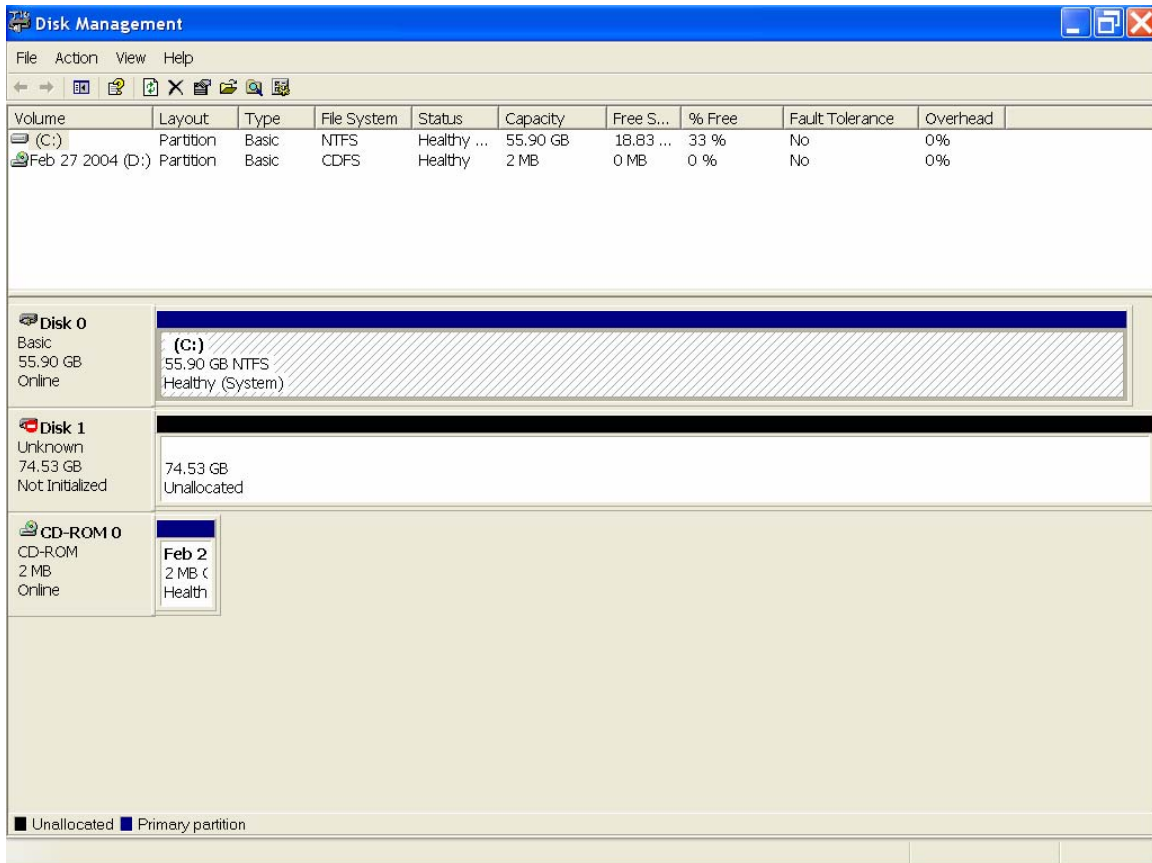


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## **How to format your PPA hard drive for a Windows PC**

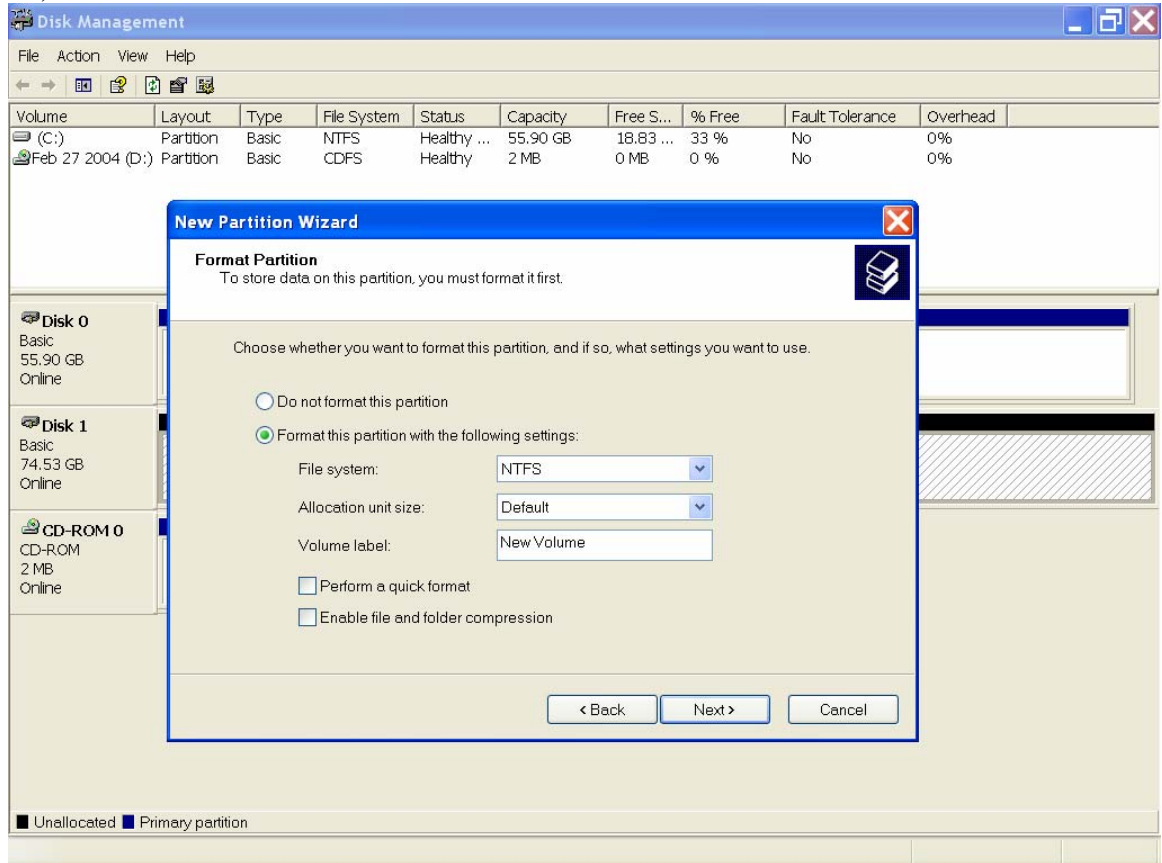
- 1) Hook up and turn on your hard drive to your PC
- 2) Click “START” then “RUN”, in the Open dialogue box type  
C:\WINDOWS\system32\diskmgmt.msc
- 3) When the WELCOME TO INITIALIZE AND CONVERT DISK WIZARD comes up click CANCEL
- 4) The hard drive may be any disk number depending on how many drives are in the system. In this case it is DISK 1 you can tell which one yours is by looking at the white bar next to the DISK number, it should say XXX.XX GB Unallocated
- 5) Right click in the square on the disk Number (in this case “Disk 1”)
- 6) When the dialogue box comes up click “initialize disk”
- 7) Confirm the disk number by clicking “OK”
- 8) Now right click in the large white bar to the right that says “Unallocated”



- 9) When the dialogue box comes up (for windows XP) click “New Partition” (for Windows 7) click “New Simple Volume”
- 10) Click Next
- 11) Make sure “Primary Partition” is selected, click “NEXT”
- 12) Make sure “Partition Size” is the same as “Maximum Disk Space” click “NEXT”

13) Click Next again

14) Make sure the screen is set as below



15) Click "NEXT"

16) Click "FINISH"

17) Close the program...you're done!